



**MOLESCROFT PRIMARY SCHOOL
PERFORMANCE MANAGEMENT
PLANNING
PRE-MEETING SELF EVALUATION**

TEACHER _____
DATE _____

What changes have there been to your qualifications, experience, and training portfolio over the last year?

What change / progress has been made in relation to your professional aspirations?

What are you particularly pleased about which you initiated over the past year?

What priorities do you consider are most important in terms of your own professional development?

What priorities do you consider are most important in terms of your teaching and classroom performance? (You might find it useful to refer to lesson observation reports and self-evaluations.)

What priorities do you consider are most important in terms of supporting you to meet your responsibilities in school?

In relation to pupil performance what do you consider are areas you can make further impact on?

What specific training needs do you believe are essential for you?

What specific training needs do you believe generally are required for staff in the school relating to your area of responsibility?

Do you have an initial view on the areas, which could form a basis for your targets for next year?

Teaching

Pupil performance

Management

AOB



**MOLESCROFT PRIMARY SCHOOL
PERFORMANCE MANAGEMENT
REVIEW
PRE-MEETING REVIEW**

TEACHER _____
DATE _____

What progress has been made towards the achievement of your annual objectives?

1

2

3

What has been your impact on other team and school objectives?

What have you done to help achieve your objectives?

What other activities have you initiated, which have impacted on the school or moved your own professional development forward?

AOB



**MOLESCROFT PRIMARY SCHOOL
PERFORMANCE MANAGEMENT
INDIVIDUAL PLAN**

TEACHER _____
DATE _____

Job Title _____


Main Responsibilities

Initial Review carried out by _____


Date of Initial Review _____

Period covered by review _____ to _____


Name of Postholder _____

Target _____ Main Objective	Mid – cycle progression	Notes from end of cycle discussions
Performance criteria		
Development / Training Requirements		

Name of Postholder _____

Target _____ Main Objective	Mid – cycle progression	Notes from end of cycle discussions
Performance criteria		
Development / Training Requirements		

Name of Postholder _____

Target _____ Main Objective	Mid – cycle progression	Notes from end of cycle discussions
Performance criteria		
Development / Training Requirements		



**MOLESCROFT PRIMARY SCHOOL
PERFORMANCE MANAGEMENT
REVIEW STATEMENT**

TEACHER _____
DATE _____

Job Title _____

Overall assessment of performance, including achievement of individual objectives (summarising relevant information)

Statement agreed by:

Post holder: _____ date: _____
Any post holder comments:

Reviewer: _____ date: _____