



**MOLESCROFT PRIMARY SCHOOL  
PERFORMANCE MANAGEMENT  
PLANNING  
PRE-MEETING SELF EVALUATION**

**TEACHER** \_\_\_\_\_  
**DATE** \_\_\_\_\_

What changes have there been to your qualifications, experience, and training portfolio over the last year?

What change / progress has been made in relation to your professional aspirations?

What are you particularly pleased about which you initiated over the past year?

What priorities do you consider are most important in terms of your own professional development?

What priorities do you consider are most important in terms of your teaching and classroom performance? (You might find it useful to refer to lesson observation reports and self-evaluations.)

What priorities do you consider are most important in terms of supporting you to meet your responsibilities in school?

In relation to pupil performance what do you consider are areas you can make further impact on?

What specific training needs do you believe are essential for you?

What specific training needs do you believe generally are required for staff in the school relating to your area of responsibility?

Do you have an initial view on the areas, which could form a basis for your targets for next year?  
Teaching

Pupil performance

Management

AOB



**MOLESCROFT PRIMARY SCHOOL  
PERFORMANCE MANAGEMENT  
REVIEW  
PRE-MEETING REVIEW**

**TEACHER** \_\_\_\_\_  
**DATE** \_\_\_\_\_

What progress has been made towards the achievement of your annual objectives?

1

2

3

What has been your impact on other team and school objectives?

What have you done to help achieve your objectives?

What other activities have you initiated, which have impacted on the school or moved your own professional development forward?

AOB



**MOLESCROFT PRIMARY SCHOOL  
PERFORMANCE MANAGEMENT  
INDIVIDUAL PLAN**

**TEACHER** \_\_\_\_\_  
**DATE** \_\_\_\_\_

Job Title \_\_\_\_\_

Main Responsibilities


Initial Review carried out by \_\_\_\_\_

Date of Initial Review \_\_\_\_\_


Period covered by review \_\_\_\_\_ to \_\_\_\_\_




Name of Postholder \_\_\_\_\_

<b>Target _____</b> <b>Main Objective</b>	Mid – cycle progression	Notes from end of cycle discussions
Performance criteria		
Development / Training Requirements		

Name of Postholder \_\_\_\_\_

<b>Target _____</b> <b>Main Objective</b>	Mid – cycle progression	Notes from end of cycle discussions
Performance criteria		
Development / Training Requirements		

Name of Postholder \_\_\_\_\_

<b>Target _____ Main Objective</b>	Mid – cycle progression	Notes from end of cycle discussions
Performance criteria		
Development / Training Requirements		



**MOLESCROFT PRIMARY SCHOOL  
PERFORMANCE MANAGEMENT  
REVIEW STATEMENT**

**TEACHER** \_\_\_\_\_  
**DATE** \_\_\_\_\_

Job Title \_\_\_\_\_

Overall assessment of performance, including achievement of individual objectives (summarising relevant information)

Statement agreed by:

Post holder: \_\_\_\_\_ date: \_\_\_\_\_  
Any post holder comments:

Reviewer: \_\_\_\_\_ date: \_\_\_\_\_